

AGENDA

Partner Meeting & Workshop

16-17 February 2023

Day 1 | Thursday, 16th February

Faculty of Journalism and Mass Communication (hall 29), 49, Moskovska Str., Sofia

Time		Main presenter
09:00-09:15	Welcome by Andy Stoycheff of NTCenter and by Prof. Dr Vesselina Valkanova, Dean of the Faculty of Journalism and Mass Communication at UniSofia Including meeting logistics and practicalities	UniSofia NTCenter
09:15-09:45	Short presentations and introduction of the participating organisations and the individual team members (key staff)	All
09:45-10:30	Current status of the agreement with NA and partner contracts. Approved budget and payment scheme. Gantt chart. Project meetings. Reporting. Project logo and website. QMP, Dissemination Plan, Sustainability Plan	NTCenter
10:30-10:45	Coffee break	
10:45-11:15	Presentation of the Work Packages (WP) as a coherent model for the project, including relationships and dependencies	NTCenter
11:15-12:30	WP2 – Workshop: A1 Focus groups - objectives, type and structure, plan of work	UniSofia
12:30-13:15	Light lunch (on the host)	
13:15-14:15	WP2 – Workshop: A2 Discussion on the information items to be used in the focus groups	UniSofia UNSA, KU, NTCenter, Eurocomunicare
14:15-15:15	WP2 – Workshop: A3 Participants' selection criteria and process	NTCenter UNSA, KU, UniSofia, Eurocomunicare
15:15-15:30	Coffee break	
15:30-16:30	WP2 – Workshop: A4 Focus group protocol Discussion & decision on timeline	NTCenter UNSA, KU, UniSofia, Eurocomunicare
16:30	End of working day	
19:00	Joint dinner (the bill will be shared Dutch-style)	All

Day 2 | Friday, 17th February
NTCenter's office, 24, Rakovski Str., Sofia

09:00-10:00	WP2 – Workshop: A5 Design of the online training for focus groups' moderators Moderators' profile and recruitment Decide on date/s and duration of the online training	NTCenter UNSA, KU, UniSofia, Eurocomunicare
10:15-10:30	Coffee break	
10:30-11:30	WP2 – Workshop: A6 Participants' profile questionnaire	KU
11:30-12:30	WP2 – Workshop: A7 Running the focus groups – approaches to recruiting participants	Eurocomunicare NTCenter, UNSA, KU, UniSofia
12:30-13:15	Light lunch (on the host)	
13:15-14:15	WP2 – Workshop: A8 Methodology for collecting, processing and analysing of results from the focus groups	Eurocomunicare NTCenter, UNSA, KU, UniSofia
14:15-15:15	Workshop & meeting recap and AOB	NTCenter UNSA, KU, UniSofia, Eurocomunicare

NB: Please kindly note that the two days are hosted at different venues.